# CONFIDENTIALITY AGREEMENT - NDA

|  |  |
| --- | --- |
| **Agreement between**  **“Disclosing Party”**  **and**  **“Recipient”** | **“Disclosing Party”**  Name:  …………………………………………………………………………..  Address:  …………………………………………………………………………..  …………………………………………………………………………..  and  **“Recipient”**  Name:  …………………………………………………………………………..  Title:  …………………………………………………………………………..  Company:  …………………………………………………………………………..  Address:  …………………………………………………………………………..  ………………………………………………………………………….. |
| **“The Project”** | **“The Project”** is as described hereunder:  Project Title: ………………………………………………………..  Brief Description:  …………………………………………………………………………..  ………………………………………………………………………….. |
| **“Confidential Information”** | **“Confidential Information”**means confidential technical, commercial or information of the Disclosing Party (whether oral, written or pictorial) of, or relating directly to the Projectbut does not include information which:  (i) was in the public domain, or in the Recipient’s possession prior to the date of this agreement;  (ii) comes into the public domain after the date of this agreement;  (iii) is supplied to the Recipient by another party who is under no obligation of confidence to the Disclosing Party. |

**© INNOVIC – Victorian Innovation Centre 2021**

**TERMS OF AGREEMENT**

1. The Recipient acknowledges that the Confidential Information provided or conveyed to it concerning the Project is made available by the Disclosing Party for the purpose of considering, advising on, and/or evaluating the Project.

2. The Recipient undertakes that it will not use the Confidential Information so provided for any other purpose than as stated in Clause 1 above without the consent of the Disclosing Party.

3. The Recipientundertakes that it will not disclose the Confidential Information provided to any other party, nor publish, use, reproduce or copy the Confidential Information, or allow itto be published, used, reproduced or copied by any other party without the prior consent of the Disclosing Party except:

(i) as necessary for the the purpose outlined in Clause 1.

(ii) as required by law;

(iii) as permitted by the Disclosing Party.

4. The Recipient undertakes to maintain effective security measures to protect the Confidential Information from unauthorised access, use or disclosure.

5. On the request of the Disclosing Party the Recipient undertakes to deliver all the Confidential Information provided by the Disclosing Party within 14 days (fourteen days).

6. The Recipient acknowledges that any breach of the terms and conditions of this agreement may result in legal action.

7. The Recipient may be aware that some or all of the technology(ies) required to implement the Project disclosed herein may already be in the public domain. However in signing this document the Recipeint agrees not to disclose to another party the Project that is the subject of this agreement.

.

**AUTHORISATION**

|  |  |
| --- | --- |
| **Disclosing Party** | **Recipient** |
| ………………………………………………………  Name (Printed) | ………………………………………………………  Name (Printed) |
| ………………………………………………………  Signature | ………………………………………………………  Signature |
| ………………………………………………………  Witness (Printed) | ………………………………………………………  Witness (Printed) |
| ………………………………………………………  Witness Signature | ………………………………………………………  Witness Signature |
| ………………………………………………………  Date | ………………………………………………………  Date |

**© INNOVIC – Victorian Innovation Centre 2021**